



**BAY ANESTHESIA**  
**GROUP**  
THE CARE YOU NEED, WHERE YOU NEED IT

## **Patient Payment & Collections Policy**

All anesthesia fees are due in full on the day of service after treatment is completed. There will be times when payment will be required in full on the estimated anesthesia fees prior to the day of service, which is outlined below:

1. **NPO Violation** - If a patient violates NPO on their scheduled DOS, they will forfeit their initial \$300 deposit and be required to pay a new non-refundable \$300 deposit on the rescheduled appointment. We may require payment in full for the estimated anesthesia fee on single case reschedules. Please obtain an estimate of treatment time from their dentist, and add an additional 30 minutes of GA time to provide the total due upfront to schedule and confirm the new appointment. Following treatment, additional fee due will be charged to the same card on file. We will refund any overpayments.
2. **No Show or Cancellations** - If a patient No Shows or Cancels their scheduled DOS, they will forfeit their initial \$300 deposit and be required to pay the total estimated GA fee upfront in order to be placed back on the schedule. Please obtain an estimate of treatment time from their dentist, and add an additional 30 minutes of GA time to provide the total due upfront to schedule and confirm the new appointment. Following treatment, additional fees will be charged to the same card on file. We will refund any overpayments.
3. **Refusal to Provide DFR Information** - In lieu of providing sufficient DFR information (Name/DOB/SS#/Home address/Employer), patients may



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choose to pay the total estimated anesthesia fees upfront to confirm their appointment. Please obtain an estimate of treatment time from their dentist, and add an additional 30 minutes of GA time to provide the total due upfront to schedule and confirm the appointment. Following treatment, additional fees will be charged to the same card on file. We will refund any overpayments.

- 4. Failure to Make Contact in a Timely Manner** - Patients contacted multiple times with no return response may be required to complete payment in full for the estimated anesthesia fees upfront to confirm their appointment. Please obtain an estimate of treatment time from their dentist, and add an additional 30 minutes of GA time to provide the total due upfront to schedule and confirm the appointment. Following treatment, additional fees will be charged to the same card on file. We will refund any overpayments.

At our discretion, Bay Anesthesia reserves the right to request payment in full on the estimated anesthesia fees for any patient.